

STALL BOOKING FORM & EXHIBITION CATALOGUE FORM

PLEASE FILL THE FORM IN ENGLISH (CAPITAL LETTERS) ONLY.

*Required Field

Company Name: *	
Address &Postal Code: *	
State:	
Country:	
Tel:	
Mobile: *	
E-mail 1:*	
E-mail 2:	
Website:	
Managing Director/ CEO:	
Marketing Manager:	
Contact Person: *	
Company Description: (up to 30 words)	

NOTE: Company Profile received after deadline date will not entered in the Exhibitor Catalogue.

Date & Venue: 16-17-18 June 2021, KICC, Nairobi, Kenya

Hall No: - _____ Stall No: - _____ Size of your Stall (in Sq. mtr):- _____

***Name of the Company / Organization, for Fascia Board of stall:- (English Alphabet Only).**

***Your Company Logo (to link in Exhibition website)**

Please Attach Your Company Logo here or Attach in Email with this filled form.

*** Name to be written on Participation Certificate: -**

*** Exhibitor Badges**

- Please Email a separate sheet if space given is insufficient.

Sr. No.	Company Name	Exhibitor's Name	Designation	CELL NO	EMAIL ADDRESS

Note: Exhibitors badges names not received by the deadline date may cause delay on site in receiving the badges.

Basic Shell Scheme Package							
Stall Area	LAMINATED TABLE	MOULDED CHAIR	SPOT LIGHT	PLUG POINT (5 amp)	Dustbin	Non Woven Carpet	Company Name Fascia
9 Sq. mtr	1	2	3	1	Yes	Yes	Yes
12 Sq. mtr	1	2	4	1	Yes	Yes	Yes
15 Sq. mtr	2	4	5	1	Yes	Yes	Yes
18 Sq. mtr	2	4	6	1	Yes	Yes	Yes
27 Sq. mtr	3	6	9	1	Yes	Yes	Yes
36 Sq. mtr	4	8	12	1	Yes	Yes	Yes



The Octanorm System will be used, which consists of 4mm hardboard panels (wood with white coating) positioned in white aluminum frames. Please note that these are not load bearing walls and it is forbidden to affix anything to the panels using nails, screws or glue. Any damage caused to the panels will be charged directly back to the exhibitor.

BANK DETAILS FOR PAYMENT TRANSFER: -

ACCOUNT NAME	RADEECAL COMMUNICATIONS
BANK NAME	KOTAK MAHINDRA BANK
BRANCH NAME	SARDAR PATEL STADIUM ROAD
ACCOUNT NO	87 1177 1936
ACCOUNT TYPE	USD EEFC
ADDRESS	3 - GR FLR, SATVED COMPLEX, SARDAR PATEL STADIM ROAD, NARANPURA, AHMEDABAD, GUJARAT - 380013. INDIA
IFCS Code:	KKBK0002577
MICR Code	380485031
SWIFT Code	KKBKINBB

PAYMENT SHOULD BE MADE IN FAVOR OF "RADEECAL COMMUNICATIONS"

We have read the terms & conditions mentioned overleaf and agree by the same. In the case of counter sale, Applicable tax as may be levied by concerned Authorities and this will be the direct responsibility of the exhibitors. Exhibitors have to register their company with Government; in any such case, organizer may not be directly involved in such matters.

SIGNATURE:

NAME:

DATE:

RULES & REGULATIONS: -

1. Registration through this form is binding.
2. The Exhibition Regulations are integrally part of this binding registration form. A selection of the most important regulations is to be found herein

TERMS OF REFERENCE:

In these Rules and Regulations, the Term 'Exhibitor' shall include all employees, staff and agents of any company, partnership firm or individual to whom space has been allocated for the purpose of participating. The term 'producers' shall mean Radeecal Communications having registered head office at Ahmedabad, Gujarat.

RIGHTS:

The producers reserve all rights in connection with the exhibition.

ALLOTMENT:

- A. Booth will be allotted on a first-come-first serve basis.
- B. Allotment of booth(s) will be made at the sole discretion of the producers.
- C. The booth(s) allotted will be used solely by the participants for display of goods noted in their application form. Sub-letting of booth(s) or displaying goods not covered by the original application will not be allowed.

STAND ALTERATION:

- A. No alteration to the size or position of an Exhibitor's stand is permitted without the prior written approval of producers.
- B. The producers reserve the right to modify the layout of booth sites and gangways.
- C. The producers reserve the right to require Exhibitors to make such alterations to their booths, as to the setting of exhibits as they reasonably feel necessary to maintain an acceptable standard of presentation or to avoid interference with the displays of other Exhibitors.
- D. Conversion of an allocated shell scheme site, to free design is not permitted.
- E. While reasonable fixings may be made to the flush plywood walls of the shell scheme, no alterations to the fascia structure or the format is permitted. Any attempt to do this will involve the re-installation of the original structure at the expense of the Exhibitor or his agent.
- F. Booths may not overhand the allotted area, nor are any obstructions permitted on gangways, fire points, extinguishers, or emergency exits.
- G. Designers are particularly requested to avoid design which block or box in other Exhibitor booths.

BOOTH INTERIORS:

- A. While the exhibitors are free to decorate their booths to the best of their ability for projecting the right image for their products and company, they should not cause any permanent damage to the walls, panels and floors through use of nails, paintings or any other such activity.
- B. Permitted Height for Prefabricated (constructed) stall is 8Ft for Walls.
- C. Any Prefabricated Stall Facia Branding above 8Ft – Take necessary approvals from organizers side in writing or via E-mail.

PAYMENT DETAILS:

100% Advance payment is applicable for all exhibitors. All Payments must be done in favor of Radeecal Communications (payable at Ahmedabad, India) only. 50% of total participation charges is the booking amount.

CANCELLATION CHARGES:

50% of total participation charges will be considered as a forfeiture amount, if cancellation is done before 90 days of exhibition date. For any cancellation thereafter, 100% participation charges will be considered as forfeiture amount.

INSURANCE:

- A. Insurance of the exhibits and the property of the booth will be responsibility of the individual Exhibitors.
- B. The producers shall not be responsible in any way for personal injury to the exhibitor or his staff, agents, invitees or licensees, however caused.

CONSEQUENTIAL LOSS:

In case of the show being cancelled or suspended in whole or in part for causes not in the producer's control, the producers don't not accept any consequential liability in any such eventuality.

DEFAULT ON PAYMENTS:

The producers reserve the right to cancel any reservation of space in the event of an Exhibitor not having paid the dues of rental charges as stipulated on the rate card.

SPACE NOT OCCUPIED:

- A. Every exhibitor shall occupy the full stand area booked by him.
- B. Should an Exhibitor fail to take up the stand allocated to him, the producers reserve the right to deal with the booth so unoccupied as they think fit.

NO SUB-LETTING:

The exhibitors may not assign, sublet or grant licenses in respect of the whole or any part of the booth. Cards, advertisement or printed matter of persons or firms who are not bonafide exhibitors will not be exhibited or distributed from any booth except that an exhibitor may distribute cards, advertisements or printed matter in respect of companies or firms which are subsides of exhibitor or the exhibitor's ultimate holding company.

SECURITY:

Although a twenty-four-hour security service will be in operation throughout the show, Exhibitors should take all possible precautions to minimize loss or damage to the equipment outside of show open hours.

FAILURE OF SERVICE:

The producers will use their best endeavors to ensure supply of services of the official contractors, but as the supply of such services are not within the contractors, neither they nor the producers shall incur any liability to the exhibitor for any loss or damage, if any such service shall wholly or partially fail or cease to be available. Nor shall the exhibitor be entitled to any allowance in respect of rental due or paid under the contract.

LIABILITY:

The Company, its directors, officials, employees and office holders or its agents, will not be liable in any way for any injury, theft, damage, loss or harm of any kind whatsoever or which occurs as a result of any reason whatsoever that may be caused to person or property while they are present on the area of the exhibition grounds. And no compensation will be provided for damages due to theft, lighting fire, explosion or rainwater. The company will not be liable for any losses whatsoever that may be caused to the exhibitors in the event that water or electricity is cutoff or in case of any natural calamity.

ELECTRICAL INSTALLATION:

All on-site electrical installation must be carried out by the officially appointed electrical contractor before the connection to the mains supply.

GOVERNMENT TAXES:

Government tax (es) extra if applicable.

JURISDICTION:

Any dispute between the producers and an exhibitor is subject to the jurisdiction of the courts in Ahmedabad, India only.